



Users Executive Committee meeting minutes for May 4, 2018

The meeting began at 8:00 am CT. Attendees were:

UEC: Sowjanya Gollapinni (Chair), Leo Aliaga-Soplin, Fernanda Psihas, Joseph Zennamo, Carrie McGivern, Sarah Demers (remote), Brian Nord, Thomas Strauss (remote) and Frank Chlebana.

Directorate: Nigel Lockyer, Joe Lykken and Alison Markovitz

Washington: Ben Kallen, Lewis-Burke Associates

FSPA: Monica Nunes, Xuan Chen, Karl Warburton, Midhat Farooq and Thomas Carroll

Users' Office: Jessica Jensen and Stacey Vassallo (substituting Kim Pearce)

Global Services: None

Indico Agenda Page: <https://indico.fnal.gov/event/16799/>

Chair's Report

The focus of the meeting was voting on UEC policies/procedures drafted by the UEC Procedures task force. All reports are deferred to next meeting except for Directorate report, report from Washington and Users Meeting report. Next UEC meeting will be during the Users Meeting week on June 22nd.

Report from the Directorate

Nigel Lockyer and Joe Lykken reported.

- Based on the HAC report and the increased demand for housing especially in Summer, models for making more offsite housing options available to users was discussed (e.g. Aspen Winter Conference housing model). UEC also suggested directorate to increase offsite housing blocks to accommodate increased needs. More discussions with HAC will follow.
- UEC asked the directorate about what feedback directorate would like to see in the Users survey that will be conducted as part of the Users Meeting. Directorate suggested getting feedback on the Neutrino Physics Center (NPC) and what other visitor programs users will find useful; feedback on Code of Conduct; how to improve the lab as a host for international users;
- Directorate reported that there will be a workshop on Diversity & Inclusion at ANL in October 2018 co-hosted by both Fermilab and ANL. More details will be circulated to users as they become available
- On the Users Meeting agenda, directorate suggested having talks on European strategic planning and also talks that welcome ideas for experiments at Fermilab.

Report from Washington

Ben Kallen (Lewis-Burke Associates) reported.

FY 2019 Appropriations:

- The House Energy-Water Appropriations Subcommittee will mark up and likely approve its FY 2019 bill early May. Were the bill enacted, the Office of Science would receive \$6.6 billion, which is an increase of 5.4% over the FY 2018 enacted level of \$6.26 billion. Details about how the additional \$340 million would be allocated are still forthcoming, as the committee has yet to release the full report accompanying the bill.
- The Senate Energy-Water Appropriations Subcommittee is expected to markup its FY 2019 bill the week of May 14, though a specific date has not yet been publicized.
- Full resolution of the FY 2019 appropriations process is not expected until December 2018 at the earliest, as most Members of Congress will be returning to their districts and states starting in August to campaign in advance of the mid-term elections in November.

Congressional Engagement:

- Fermilab Director Nigel Lockyer was in Washington, DC to conduct Hill visits alongside leaders of Sanford Underground Research Facility (SURF). The primary focus of the meetings was to build support for LBNF/DUNE and HEP more generally. These meetings are part of an overall strategy to broaden congressional support for HEP priorities by engaging with new delegations such as those from Pennsylvania and Wisconsin. This could also help open up new avenues of engagement for the UEC.
- The Society for Science at User Research Facilities (SSURF) held a research expo and conducted Hill visits on April 25. Researchers from Fermilab were among the participants. SSURF did not have a concrete request in terms of appropriations. Rather, the objective of the expo and Hill meetings was to raise the profile of user research facilities as resources that are available to scientists across the country and around the world.
- Members and staff of the Energy Subcommittee of the House Committee on Science, Space, and Technology will be visiting Fermilab on May 12. The visit will serve as an opportunity to showcase research and experiments hosted at the lab and further bolster support for HEP among members of the Committee as they consider relevant legislation such as the *Department of Energy Research and Innovation Act*.

Other Congressional Updates:

- The Senate has introduced its version of the *Department of Energy Research and Innovation Act* (S. 2503). Mirroring its House counterpart, the bill would formalize the inclusion of the P5 report into Office of Science planning and direct the director of the Office of Science to ensure international collaboration in neutrino (with collaborations with NSF where appropriate), dark energy, and dark matter research. The House passed its own version of

the bill last year, however the House Committee on Science, Space, and Technology is reevaluating its own version.

Members of the UEC expressed interest in potentially conducting a visit to Washington in the fall to advocate for FY 2019 appropriations priorities. We will continue to monitor the appropriations process and plan UEC messaging and a potential trip accordingly.

Users Meeting Sub-Committee

Jiyeon Han reported. The Users meeting agenda was discussed. Discussion included UEC/Directorate Lunch Panel event planning, developing documents for ground rules and best practices for the meeting (e.g. displaying various posters in the conference area), developing a survey for Users, and accommodating directorate suggestions on the agenda.

Voting on UEC Policies (closed session)

Sarah Demers introduced the voting procedure and slides with policies to be voted on. Sowjanya Gollapinni chaired the voting session. The policies that will pass the voting will be put in a policies document that will be posted on the UEC website. The policies are not part of the constitution. Amendments to the constitution will require a general assembly meeting according to the UEC constitution and hence will be planned in the future. The policies that were proposed can be found on Indico: <https://indico.fnal.gov/event/16799/contribution/10/material/slides/0.pdf>. The policies that passed the voting included UEC Chair Election process, forming a new UEC Sub-committee, and retiring a UEC sub-committee. The "Sub-committee organization and review" policies will be voted at the next meeting due to lack of time.

Minutes drafted and signed by **Sowjanya Gollapinni** and **Sarah Demers**.

Upcoming Events:

- Employee Assistance Program (EAP) event (also open to users): June 27, 2018, EAP for Users/Visitors, Time: 12-1 pm CT, Place: Wilson Hall Curia II
- New Perspectives, June 18-19, 2018
- 51st Annual Users Meeting, June 20-21, 2018

Regular reminders & useful links:

- Housing options can be found at:
- <https://fermipoint.fnal.gov/service/TravelSystem/SitePages/Lodging%20Near%20Fermilab.aspx>
- Offsite housing Candlewood Hotel reservation:
- <http://www.candlewoodsuites.com/redirect?path=hd&brandCode=cw&localeCode=en®ionCode=1&hotelCode=CHIWI&rateCode=ILY71&PMID=99502056&corporateNumber=000118397>
- Frontier Pub webpage: <https://www.facebook.com/thefrontierpub/>

- Frontier Pub new menu: https://fermipoint.fnal.gov/organization/os/FESS/web_docs/Shared%20Documents/FrontierPubMenu.pdf
- Rental car information: <https://get-connected.fnal.gov/users/services/>
- UEC user feedback form: https://orgs.fnal.gov/fermilab_users_org/Feedback.html