



## Department of Energy

Washington, DC 20585

FEB 17 2016

MEMORANDUM FOR STEPHEN MEADOR  
DIRECTOR  
OFFICE OF PROJECT ASSESSMENT

FROM: MICHAEL PROCARIO *mal*  
DIRECTOR OF FACILITIES  
FOR HIGH ENERGY PHYSICS

SUBJECT: REQUEST TO CONDUCT INDEPENDENT PROJECT REVIEW  
OF THE MUON  $g-2$  PROJECT

I am writing to request your Office of Project Assessment conduct an Independent Project Review of the Muon  $g-2$  Project on April 6–7, 2016 at Fermilab. The purpose of the review is to assess the project's status and progress since the June 2015 DOE review. As part of the assessment, your committee should address the following questions:

1. Are the planned Scope, Schedule and Estimate to Complete updated and credible, including any planned scope enhancements?
2. Has the risk analysis been updated to reflect the real risks for completing the project and are the contingencies acceptable?
3. Are there any significant risks that jeopardize CD-4 completion and require management attention?

As Program Manager for the Muon  $g-2$  Project, Dr. Theodore Lavine will serve as the Office of High Energy Physics contact person for this review.

We appreciate your assistance in this matter. As you know, these reviews play an important role in our program. I look forward to receiving your Committee's report.

cc: Patricia Dehmer, SC-2  
James Siegrist, SC-25  
Theodore Lavine, SC-25  
John Kogut, SC-25  
Paul Philp, FPD, FSO

Nigel Lockyer, FNAL Director  
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