

Charge
Director's Earned Value Management Assessment
of the
Muon g-2 Project
May 19, 2015

The purpose of this assessment is to ensure that the Muon g-2 project is performing Earned Value Management (EVM) in accordance with DOE and Laboratory requirements for monthly statusing and reporting. The Muon g-2 project will undergo a DOE CD-2/3 follow-up review June 25-26, 2015 and this assessment will help the project prepare for the formal baseline phase that follows the review.

This assessment is separate from the annual EVMS Surveillance Review that is required for maintaining the FRA EVMS certification. A review of Fermilab's accounting practices is not required at this time. The focus should instead be on EVMS issues controlled by the project such as change control, work authorization, monthly statusing, incorporation of actuals, variance analysis, and producing monthly performance reports. The project management, project controls, and control account managers should demonstrate their knowledge and application of EVMS.

The review committee is asked to assess the Project's progress in implementing EVMS and is asked to address the following question:

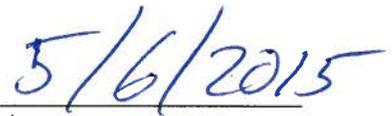
Has the Project demonstrated a process for monthly statusing and reporting that satisfies DOE and Laboratory EVM requirements?

The committee is asked to present their answer to the above question and present findings, comments, and recommendations at a closeout meeting with the Project and Fermilab management. A written report is requested within one week after the review.

Approval:



Marc Kaducak, Head of Office of Project Support Services



Date