

Long-Baseline Neutrino Facility
P.O. Box 500, MS 220
Kirk Road and Pine Street
Batavia, Illinois 60510-5011 USA

Memorandum

Date: September 19, 2016

To: Marc Kaducak
From: Elaine McCluskey *Elaine McCluskey*
Re: EVMS Implementation Review of LBNF Far Site Conventional Facilities Preliminary Baseline

Message:

I request that your Office organize and conduct an EVMS implementation review of the LBNF Far Site Conventional Facilities (FSCF) Preliminary Baseline on December 14th-15th at Fermilab. This review is to satisfy a recommendation from the DOE's CD-3a Independent Project Review in December 2015 that the project successfully complete an EVM implementation review prior to award of the first construction sub-package.

The focus of this review is to ensure the implementation of the EVMS on LBNF FSCF to effectively monitor and manage cost, schedule, and technical performance of the FSCF on the March 2016 preliminary baseline schedule. The review committee should respond to the following questions:

1. Is the project team knowledgeable of its EVM roles and responsibilities and have they been trained on FRA's EVM processes and procedures?
2. Has the project established and maintained a preliminary baseline for the Far Site Conventional Facilities satisfying the requirements of FRA EVMS System Description (SD) and procedures as they pertain to ANSI Standard 748-B?
3. Is the project following FRA's EVM requirements and standards?
4. Are Corrective Actions from the FRA March 2016 annual surveillance review being addressed and implemented by the LBNF project team?
5. Are monthly reports being used to inform project stakeholders and shape advanced planning?
6. Are corrective actions being identified and improvements implemented in forward planning?

7. Is change control being properly administered in accordance with FRA's requirements?
8. Is the project ready to implement a baseline on the CD-3a scope of work prior to award of the first construction package?

The committee is asked to present a draft of their report at the review closeout and to issue the final report within one week of the review's conclusion.

cc:

C. Mossey
M. Lindgren
R. Marcum
B. OSullivan