

**Lab-Wide Earned Value Management System Project  
Core Team Meeting  
February 25, 2009  
2:30 -3:30 PM  
Black Hole (WH2NW)**

- 1) Status of EVMS Document Reviews/Revisions [All]
- 2) Discuss progress on action items on the spreadsheets that Elaine sent out to you on Monday [Elaine/All]
- 3) Status of discussions with OECM [Dean]
- 4) Action Items from last meeting

**ACTION ITEMS AS A RESULT OF 18-Feb MEETING:**

<b>New Action Item</b>	<b>Assigned to</b>
Complete scheduling procedure final review & return to Elaine	Bill
Fix monthly status & report procedure for thresholds & give to Dean	Elaine
Expand language on ETC process with more words about PM actions, plus check if change control procedure would also change	Elaine
Revise risk section per team's suggestions	Elaine
Set up meeting with Peter and Steve to go over MR/Contingency approach	Dean
<b>In-progress Action Item</b>	
Review procedures & system description markups, mark up with responses to Wrisley comments assigned to you, & pass on or bring back next week	Core Team
Summarize spares meeting notes for distribution	Dean
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine
Develop memo to come from Pier for system roll-out	Dean