

**Lab-Wide Earned Value Management System Project
Core Team Meeting
February 17, 2009
2:30 -3:30 PM
Black Hole (WH2NW)**

- 1) EVMS document revision [All]
 - a) Status of reviews
 - b) Issues resulting from reviews
- 2) Draft Language on what is significant for the ETC/EAC Process [Elaine]
- 3) Risk Section for System Description [Elaine]
- 4) Further discussion on Management Reserve/Contingency [All]
- 5) Action Items

ACTION ITEMS AS A RESULT OF 11-Feb MEETING:	
New Action Item	Assigned to
Draft statement to be put in procedure about what is “significant” to trigger ETC being created	Elaine
Rewrite risk section of system description	Elaine
Review change in variance thresholds with Pepin/DOE	Dean
In-progress Action Item	
Review procedures & system description markups, mark up with responses to Wrisley comments assigned to you, & pass on or bring back next week	Core Team
Summarize spares meeting notes for distribution	Dean
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine
Develop memo to come from Pier for system roll-out	Dean