

**Lab-Wide Earned Value Management System Project
Core Team Meeting
February 11, 2009
2:30 -3:30 PM
Black Hole (WH2NW)**

- 1) Status of EVMS document revision reviews [Elaine/All]
- 2) Variance Thresholds
 - a) Discussions with Jim Wrisley and Peter Garbincius [Dean/Elaine]
 - b) Results of testing [Bill/Suzanne]
- 3) ETC/EAC Process [Dean/All]
 - a) Development of mechanics with Deltek consultant
 - b) Discuss the administrative process and what triggers updating the ETC “Significant Change”
- 4) Further discussion on Management Reserve/Contingency [All]
- 5) Action Items

ACTION ITEMS AS A RESULT OF THIS MEETING:

New Action Item	Assigned to
Check ANSI intent guide to find any references to risk mngt	Elaine
See if newly proposed variance threshold triggering will work	Bill/Suzanne
Review procedures & system description markups, mark up with responses to Wrisley comments assigned to you, & pass on or bring back next week	Core Team
In-progress Action Item	
Summarize spars meeting notes for distribution	Dean
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine
Develop memo to come from Pier for system roll-out	Dean