

**Lab-Wide Earned Value Management System Project
Core Team Meeting
February 04, 2009
2:30 -3:30 PM
Black Hole (WH2NW)**

- 1) Status of EVMS document revision process [Elaine/Dean]
- 2) Follow-up on Internal Readiness Assessment Consultant Comment Response Spreadsheet distributed last meet (appropriate person assigned and actions taken) [Elaine]
- 3) EVMS Process Issues [Elaine]
- 4) Variance Thresholds [Dean]
- 5) ETC/EAC Process [Dean]
- 6) Action Items

ACTION ITEMS AS A RESULT OF THIS MEETING:

New Action Item	Assigned to
Determine if other labs document what is "significant" for doing ETC	Elaine/Harry
Create suggested variance threshold for Dean to show to Wrisley	Harry
Talk to Wrisley about proposed variance thresholds	Dean
In-progress Action Item	
Summarize spares meeting notes for distribution	Dean
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine
Develop memo to come from Pier for system roll-out	Dean