

**Lab-Wide Earned Value Management System Project  
Core Team Meeting  
October 15, 2008  
2:30 -3:30 PM  
Black Hole (WH2NW)**

- 1) System Description and Implementing Procedures
  - a) Document Clarifications [Elaine]
  - b) Gap in Variance Thresholds [Harry/Elaine]
  - c) Status of document approvals [Elaine]
  - d) Rollout of the approved Lab-Wide EVMS
  - e) Next Steps [Dean]
- 2) Training
  - a) 2 Day EVMS Training
  - b) Special Topic Areas raining may need to be given [All]
- 3) Discuss thoughts on LCLS and PNNL tool demos [All]
- 4) FYIs
  - a) Status of customized Cobra CPR5 3 month rolling average report [Suzanne]
  - b) Update on last weeks EVMS presentation with Pier [Dean/Elaine]
  - c) Update on last week's Oversight Committee meeting [Dean/Elaine]
- 5) Status of Action Items

**ACTION ITEMS AS A RESULT OF 1-Oct-08 MEETING:**

<b>New Action Item</b>	<b>Assigned to</b>
Revise documents after T McNew comments	Dean/Elaine
Talk with Peter about Management Reserve again	Dean/Elaine
Work with Deltek to get customized Cobra report working	Suzanne/Dean
Develop memo to come from Pier for system roll-out	Dean
<b>In-progress Action Item</b>	
Send email to OSC and Core Team noting location of comments/responses to OSC comments on documents	Elaine
Summarize spares meeting notes for distribution	Dean
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine