

**Lab-Wide Earned Value Management System Project
Core Team Meeting
October 01, 2008
2:30 -3:30 PM
Black Hole (WH2NW)**

- 1) System Description and Implementing Procedures
 - a) Resolution of Oversight Committee review comments [Elaine]
 - b) Status of review by EG&G (Terry McNew) [Dean/Elaine]
 - c) Next Steps [Dean]
- 2) Discussion with consultant Jim Wrisley on Gap Analysis/Training/Mock Review [Dean/Elaine]
- 3) Discuss what Special Topic Areas of Training may need to be given [All]
- 4) Discuss how to rollout the approved FRA EVMS to the Lab [All]
- 5) FYIs
 - a) Status of customized Cobra CPR5 3 month rolling average report [Dean/Suzanne]
 - b) Tentative OECM Pre-meeting site visit 6-Nov [Dean]
 - c) Update on EVMS Surveillance Process (internal/external) [Dean]
- 6) Status of Action Items

ACTION ITEMS AS A RESULT OF 24-Sep-2008 MEETING:	
New Action Item	Assigned to
Send email to OSC and Core Team noting location of comments/responses to OSC comments on documents	Elaine
Summarize spares meeting notes for distribution	Dean
In-progress Action Item	
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine