

**Lab-Wide Earned Value Management System Project  
Core Team Meeting  
September 24, 2008  
2:30 -3:30 PM  
Black Hole (WH2NW)**

- 1) System Description and Implementing Procedures
  - a) Status of incorporation of Ed Vokoun/Oversight Committee Comments [Elaine and All]
  - b) Next Steps [Dean]
- 2) Training [Dean]
- 3) FYIs
  - a) Status of customized Cobra CPR5 3 month rolling average report [Dean/Suzanne]
  - b) Overview of 23-Sep meeting that discussed spares and doing EV [Elaine/Dean]
- 4) Status of Action Items

**ACTION ITEMS AS A RESULT OF THIS MEETING:**

<b>New Action Item</b>	<b>Assigned to</b>
Return scheduling flow chart to EG&G for revisions	Dean
Email procedure signature/revision history page	Elaine
Incorporate contingency/MR process in documents	Elaine leads
<b>In-progress Action Item</b>	
Get contact information on outside trainer from BNL	Dean
<b>Review document comments, resolve, and merge documents per original writing assignments by 23 Sept</b>	<b>Core Team</b>
Continue efforts on Fermilab implementation of OHEP direction on free physicists	Dean/Elaine