

Lab-Wide Earned Value Management System Project
Core Team Meeting
July 16, 2008
2:30 -3:30 PM
Black Hole – WH2NW

- 1) Discuss next step on procedures and system description document [Elaine and ALL]
 - a) Completion
 - b) Review by Fran and tech writer
- 2) Review outcome of Oversight Committee meeting from 10 July
 - a) Variance threshold request for 3 month rolling average instead of current period – Suzanne checking on Cobra capability
 - b) Free physicist labor – will get Directorate direction on this policy
- 3) Discuss and come up with list of desktop instructions needed (documents to help real workers at their desks) – define which ones, set priorities for development, include things that may be in system description that weren't covered in implementing procedures
- 4) Action items from 2 July meeting:

ACTION ITEMS AS A RESULT OF THIS MEETING:

New Action Item	Assigned to
Fill in 32 Criteria Matrix with applicable document section reference by 9 July meeting - DONE	Elaine & Harry
Send out schedule of focused discussions by Monday morning - DONE	Dean/Elaine
In-progress Action Item	
Review language in all documents to adjust to the documents being FRA's, and to remove as many possessive's about this as possible	All
Arrange for other lab demonstration of supporting tools	Dean