

Memorandum

January 26, 2016

To: Potential Bidders

From: Nigel Lockyer 

Subject: The Importance of Environment, Safety, Health and Quality (ESH&Q)

At Fermilab, the health and safety of all who work here and our stewardship of the environment is paramount. We think that the best, most effective and least costly way to accomplish our goals is to do so with an established integrated quality assurance program and an integrated safety management program. We think that the most effective, well managed businesses are those that share our view of the importance of quality, working safely – without injury to workers or to the public – and with respect for the environment. We will only engage subcontractors and their contractors to work on the Fermilab site who share the view that integrating quality and working safely cannot be an afterthought or an added cost. When quality and safety is integrated into the way that we work, we reduce our costs and meet our schedules. This has been demonstrated to be true here at Fermilab and leading businesses in many industries have had similar results.

Please review all solicitation documents carefully. We especially would like to direct your attention to the ESH and Quality Assurance section with its specific environment, safety, health and quality requirements. These requirements shall be in the subcontract that results from this solicitation. We will enforce all aspects of the ESH&Q contractual requirement vigorously and with a priority second to none.

We expect a safe workplace for all of your workers including your contractors. As a subcontractor at Fermilab, you will have specific contractual responsibility for the management of a safe and healthy work environment.

Expect intense oversight of your performance on matters related to ESH&Q on this project. Fermilab has a close interface with our client, the U.S. Department of Energy (DOE). The Fermilab worksite is owned by the DOE and managed by Fermi Research Alliance (FRA), LLC. DOE and Fermilab management expect outstanding performance in the ESH&Q aspects of our subcontractors.

Incidents or infractions of ESH&Q programs will each receive a high level of scrutiny so that lessons learned can be propagated within the workforce so as to avoid future recurring incidents. Each incident requires swift management and worker attention, and corrective actions. Incidents that indicate unsafe working conditions shall result in non-compensable work stoppage under the ESH&Q clause. This includes “minor” incidents that may be considered indicative of unsafe trends. The consequences of repeated or flagrant violation of ESH&Q requirements by you or your contractors may include removal of personnel or even for-cause termination of your subcontract.

Of course, the most important consideration is that we wish to avoid the possibility of injury or the loss of life. We are sincere and serious about our intent to manage activities on the Fermilab site to avoid injury and minimize impact to the environment and we solicit your cooperation in working with us to achieve this goal. We expect to achieve zero lost time due to accidents. Our goal is attainable but only with your commitment to place your priority on the safety and health of employees.