

October 25, 2017

Michael F Rhoades  
Chief Accounting Officer

Accounting Dept. / Finance Section  
P.O. Box 500, MS 112  
Kirk Road and Pine Street  
Batavia, Illinois 60510-5011  
Office: 630.840.5807  
[mrhoades@fnal.gov](mailto:mrhoades@fnal.gov)

To: University Service Account Institutions

Please be advised that as of October 1, 2017, Fermilab has revised Labor Burden and Indirect rates for the new fiscal year, 2018. FY18 Provisional rates are summarized below. The FY18 approved provisional rate sheet is posted on the Office of the CFO Fermi Point site, on the Rates, Reports, and Policies page, accessible with a Fermilab Services account password.

	<u>Provisional FY18 Rate</u>
<u>Indirect Rates</u>	
Program Support (PS)	14.20%
Effective Rate - Divisional (PS, CSS, G&A, & LDRD)	93.53%
Material/Services Acquisition (MSA)	6.40%
Effective Rate - (MSA, G&A, & LDRD)	26.31%
Common Site Support (CSS)	42.75%
Effective Rate - Non-Divisional (CSS, G&A, & LDRD)	69.47%
General and Administrative (G&A)	17.25%
Effective Rate - (G&A & LDRD)	18.72%
Laboratory Directed R&D (LDRD)	1.25%

Labor Burden

The fully loaded rates charged to Time Worked are as follows:

Monthly Time Worked - Non-Divisional	158.36%
Weekly Time Worked - Non-Divisional	164.96%
Monthly Time Worked - PS Divisional	195.05%
Weekly Time Worked - PS Divisional	202.58%

If you have any questions, please contact Liz Becker, Financial Analysis Manager, at (630) 840-3882 or Barb Callahan, Staff Accountant, at (630) 840-3244.

Sincerely,



Michael Rhoades  
Chief Accounting Officer